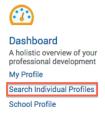


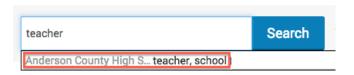
Principals: Viewing Effectiveness Data Quick Reference Card

CIITS: Viewing Effectiveness Data

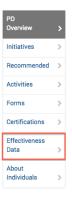
 Roll your cursor over Educator Development on the navigation bar and click Search Individual Profiles



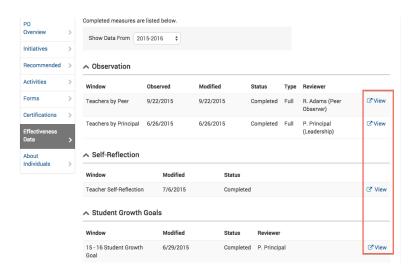
2. Begin typing the last name of a user in the search box and the system will display a list of matches below the search box. Click on the correct user in that list



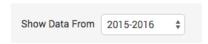
3. Click the **Effectiveness Data** tab in the Profile menu



- 4. The **Effectiveness Data** tab will show you data for the following COMPLETED sources of evidence: Observation, Self-Reflection, Student Growth Goals, MSGP, Student Voice, and Summary of Evidence (Note: PGP information does not display in this tab)
- 5. To view the completed data for a particular source of evidence, click the **View** button to launch a new window that contains the data of that source



To view data for COMPLETED sources of evidence in a previous year, use the Year Drop-down Selector at the top of the Profile



* NOTE: The Effectiveness Data tab on a user's Profile is the only location where previous year Student Growth Goals (completed) can be viewed.

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